Payroll Deductions

I,_____
Print - First Name, Last Name, MI

hereby authorize the City of Houston to **deduct/stop $27.00** from scheduled payroll cycle and remit to:

African-American Police Officers League, AAPOL
Agent/Representative: Sergeant DeAndre' Hutchison (President)

I understand the City of Houston neither sponsors nor endorses the product or services purchased from the above company, nor does it attest to the worth or value of the product or service. I understand, except when restriction by federal laws apply, that I may cancel this authorization at any time, in writing by executing this form. In consideration of the City of providing this service, I agree not to hold the City liable for any loss resulting from failure to deduct and/or remit the payment cycle specified. I will pay directly to the company and monies not withheld during a payroll cycle. I will report directly to the company any change to my address; however if I fail to do so, I authorize the City to release my address of record to the Company. I certify that no portion of this deduction is for any purpose prohibited by the City of Houston Legislation.

I further understand that starting/stopping any payroll deductions related to collective bargaining unit membership dues are subject to additional restrictions and I should contact the Payroll Service Helpdesk at 832-393-8900 for additional instructions.

Employee Signature _____ Date: _____
(To be completed by Payroll Clerk)

Employee Number: _____ Department Number: 10 Department Name: Police

CHECK APPROPRIATE BOX(S):

		TYPE/PLAN	DATE	NAME
( ) Start Amount:	$27	**AFRO/AMER**	_____	_____
( ) Change if New Amount:	$27	**AFRO/AMER**	_____	_____
( ) Stop Amount:	_____	_____	_____	_____
( ) One-Time Deduction:	_____	_____	_____	_____
( ) One Time Refund:	_____	_____	_____	_____

_____ _____ _____
Payroll Clerk Date Prepared Department Head